

CARDINHAM PARISH COUNCIL MINUTES OF PARISH COUNCIL MEETING

Held in Cardinham Parish Hall on Tuesday 21st April at 7:30pm

The clerk advised that the meeting was being recorded.

Present: Cllr P Claridge (Chair), Cllr G Tucker (Vice-Chair), Cllr R Farley, Cllr L Sutton, Cllr A Bonker, Cllr K Rowe, Cllr G Rogers, Cllr R Tyers, Cllr D Saunter, Cllr T Irwin, S Warburton (Parish Clerk/RFO).

One member of the public- Francis Clarke, Trewithen Diary

The Chair welcomed everyone to the meeting.

057/26 Apologies

County Cllr C Batters

058/26 Declaration of Interests and Requests for Dispensations

Cllrs G Tucker declared an interest in item 12 Finance Reports and Payment of Accounts.

059/26 Public Session

Francis Clarke from Trewithen Diary attended the meeting to check if there was any feedback or concerns within the parish regarding the building work that has now commenced. The Chair thanked Mr Clarke for coming and all advised that they were unaware of any issues within the parish. Mr Clarke requested that he is contacted if there are any issues/feedback/questions in the future. Mr Clarke advised he would provide a further update in the coming months and then left the meeting.

060/26 County Councillors Report

County Cllr Batters sent his apologies due to urgent Cornwall Council business so there was no report at this meeting.

The Chair advised that he sent Cllr Batters an email regarding the road repairs to Peachys Hill, Cllr T Irwin advised that work had commenced and diggers etc were being deployed. In addition, he requested a further update on other options that were being investigated regarding livestock signage following the recent update from Rachel Tatlow that other options were being investigated.

061/26 Minutes of the Previous Meeting held on 17th March 2026

The minutes of the previous meeting had been circulated. The minutes for the previous meeting were proposed by Cllr G Tucker, seconded by Cllr K Rowe, and agreed by all as a true record of the meeting and signed by the Chair.

062/26 Matters Arising from the meeting held on 17th March 2026

Action from March meeting

- Bunnys Hill – for maintenance purposes, the Parish Council requires information on who owns the land adjacent to Bunnys Hill. Cllr R Tyers will look into this and report back at the April meeting.
- Update at April meeting – Cllr R Tyers advised of his findings in respect of the land registry. Following further discussion at the meeting,

Action - Parish Clerk to email County Cllr Batters with exact location of issues, using W3W and request that he contacts Cornwall Highways to address the Parish Council's concerns.

063/26 Planning Decisions

[PA26/01929](#) Street Record Cardinham Bodmin Cornwall. Proposed to undertake the following work that is considered to be exempt from the Electricity Act 1989 by falling within the Overhead Lines (Exemption) (England and Wales) Regulations 2009. **Closed – advice given.**

064/26 Planning Applications

[PA26/02184](#) Callybarrett Farm Callybarrett Road Cardinham Bodmin Cornwall PL31 2AZ. Prior Notification for a 7-bay steel portal framed general purpose agricultural storage building. - **Awaiting decision**
The Chair advised this was a prior notification

065/26 Annual Parish Meeting - 6th May 2026 – approve agenda & speakers

Prior to the meeting the clerk circulated a draft agenda and previous minutes. Clerk advised that since circulating the agenda another speak Dudley Rowe had been sourced and he is a neighbourhood beat manager.

Action – Parish Clerk to update and circulate the agenda along with the previous minutes

Action – Parish Clerk to purchase refreshments for the meeting.

066/26 CALC 26/27 subs renewal

Invoice for £415.07 for subs for 26/27 was circulated to all councillors prior to the meeting, Cllr G Tucker approved payment, seconded by Cllr L Sutton.

067/26 Finance reports and payment of accounts

The Chair advised that prior to the meeting he and the Parish Clerk had reviewed the financial reports and these would be available prior to next month's meeting.

The receipts and payments report for April 2026 showed:

1. Receipts
 - Cornwall Council 1st Precept payment £6500
2. Payments of £1256.29 in April, made up of
 - J Wilson Expenses £8.55
 - Biffa Waste collection £88.00
 - CALC Annual subs 26/27 £401.07
 - R Rowe Burial fees admin £40
 - C & G Tucker Burial fees – invoice no 64 £500
 - C & G Tucker Grass cutting (LMP) £200
 - Lloyds Bank Bank Charges £4.67

Cllr K Rowe proposed and Cllr T Irwin seconded to authorise the payments list. All in favour. A Payments List for the April had been prepared and circulated to all Councillors. Bacs payments were completed by the Chairman at the end of the meeting.

The Chair raised at the meeting that no wages were being paid this month to either the former clerk Jo Wilson, as no invoice had been submitted or to the new clerk Sue Warburton. The latter was due to lack of clarity on when clerk's wages should be paid. Following a discussion, it was agreed that the clerk's salary should be paid 1 month in arrears i.e. work undertaken in April would be included in the payment report for May with the payment being approved and paid at May's meeting. This was proposed by Cllr R Tyers and seconded by Cllr G Rogers

Action – Parish Clerk to document and save in financial folder on laptop the process for payment of clerk's salary for future reference & clarity.

068/26 Correspondence

All correspondence has been sent by email during the month.

Cllr T Irwin raised if further discussion was required regarding the use of Glyphosate as a weedkiller by Cornwall Council. The Chair advised that following a Council meeting today and following feedback Cornwall Council would be undertaking a consultation so the re-introduction was currently on hold.

069/26 Footpath issues

Action from March meeting

- Fallen tree at Cabilla on bridleway 508/21/1 – Cllr G Tucker will have a look at this and report back at the April meeting.
- Update from Cllr G Tucker – spoken to landlord about removing the tree, will go and check following this meeting to see if the tree has been cleared.

Cllr R Farley advised the meeting that she had raised an issue with Countryside Service (Bridleway 508/32/1) in respect of 3 gates that had been tied together and were subsequently blocking a right of way.

Action – Parish Clerk to follow this up on behalf of the Parish Council with Countryside Service.

070/26 Highways Issues

Cllr L Sutton raised the long standing issue of water flowing across the road in Millpool due to a drain located in the wrong place, following a discussion it was decided that the issue would be monitored and raised again with the council if required.

071/26 Parish Matters

Cllr L Sutton advised that the information hub in the village is in need of repair and suggested the set up of a working party to undertake the repairs. It was agreed to address this in the coming months.

The Chair advised that there was a Teams meeting on 28th April at 3.00pm to discuss Neighbourhood Priorities Statement and that he would be attending. The Clerk had also circulated to all Parish Councillors so they could attend too.

Cllr G Tucker raised concerns at the meeting around the lack of emergency back up there is in the parish re telephone line and masts.

Action – Parish Clerk to email Cornwall Council to gain clarity on what they have in place for emergency planning for the masts in the area.

072/26 Items for the next agenda

Action – Parish Clerk to add to May's agenda, arranging a date to undertake the required work on the information hub.

There being no further business, the meeting was closed at 8.55pm.

Chairman:

Date: 19/05/2026