

## **CARDINHAM PARISH COUNCIL**

### **MINUTES OF PARISH COUNCIL MEETING**

#### **Held in Cardinham Parish Hall on Tuesday 18<sup>th</sup> August at 7:30pm**

The Clerk advised that the meeting was being recorded.

**Present:** Cllr P Claridge, Cllr C Saunter, Cllr G Rogers, Cllr R Farley, Cllr L Sutton, Cllr A Bonker, Cllr K Rowe, Cllr R Tyers, Cllr T Irwin Cornwall Cllr C Batters, S Warburton (Parish Clerk/RFO).

The Chair welcomed everyone to the meeting.

#### **134/26 Apologies**

Cllr G Tucker

#### **135/26 Declaration of Interests and Requests for Dispensations**

Nothing declared

#### **136/26 Public Session**

4 members of the public were present.

#### **137/26 Cornwall Councillors Report**

Cllr Batters provided an update on his outstanding actions to the Clerk who distributed these to all Councillors prior to the meeting. The action log has been updated accordingly.

Discussions took place regarding a recent fly tipping incident that appears to contain asbestos and who's responsibility it is to remove it.

**Action** – The Clerk to contact Cornwall Council and provide all previous ref no's to request clarification on who is responsible for removing the rubbish, which could contain asbestos.

The long-standing closure of Mount Road, due to the collapsed cattle grid and the issues regarding the procurement by Cormac of a replacement was discussed. An exchange of views on the location of Cardinham parish boundaries ensued and failed to reach a satisfactory conclusion on who within the Cornwall County Council had responsibility for escalating this issue.

After the closed session it was agreed that the Chair would contact Cornwall Cllr Batters to resolve the matter.

#### **138/26 Minutes of the Previous Meeting held on 21<sup>st</sup> July 2026**

The Chair requested that July's minutes are approved, proposed by Cllr Sutton and seconded by Cllr Saunter, all in favour.

#### **139/26 Matters Arising from the meeting held on 21<sup>st</sup> July 2026**

The action log had been updated and circulated prior to the meeting in respect of Highways/Footpath/Fly Tipping incidents.

088/26 - Newgate Kissing Gate - the installation of a gate took place on 14<sup>th</sup> August and it was agreed that this action was now closed in respect of the Parish Council. Cllr Irwin agreed to discuss further with Cllr Tucker as the expectation was a kissing gate would be installed not a gate.

125/26 - Enhanced LMP 26-27 – due to Cllr Tucker's absence at this meeting, this will be added to September's agenda for discussion.

126/26 – The Clerk advised that McAfee anti-virus software had been purchased and installed. Also that a 500GB hard drive had been purchased and all Parish Council documents had been backed up on this drive.

131/26 – The Clerk advised that an email had been sent to South West Water regarding the leak/discharge of sewage and to date they'd only had an acknowledgment email. Clerk to follow up with South West Water and request an update.

133/26 - Retention Schedule – The meeting was advised that the schedule had been shared with The Chair & Vice-Chair and an initial review had taken place. Further work will be required within the coming months to access what paperwork needs to be retained, where it needs to be stored and what can be destroyed.

An update on the stallion and bull on Treslea Downs was provided to the meeting. In total there are now 3 stallions within the area and the bull has been moved to Cardinham Moor, Julie Dowton has been made aware of their locations.

### **140/26 Planning Decisions**

The following was discussed no further action required.

- (i) [PA26/05438](#) - Kernow Slide South Of Park Farm Ladder Lane Cardinham Bodmin Cornwall PL30 4EF. Prior notification for proposed temporary recreational campsite (60 days) for up to 50 pitches - **Closed - advice given**

### **141/26 Planning Applications**

The following was discussed and agreed by the Parish Council to support this planning application, proposed by Cllr Rowe and seconded by Cllr Tyers, all in favour.

- (i) [PA26/04009](#) - Lower Tredale Fletchersbridge Hill Cardinham Bodmin Cornwall PL30 4AN Outline Planning Permission with all matters reserved for the siting of an agricultural worker's dwelling – **Awaiting Decision**

The following was discussed and agreed by the Parish Council to support this planning application, proposed by Cllr Saunter and seconded by Cllr Sutton, all in favour.

- (ii) [PA26/04338](#) - The Farmers House Glynn Bodmin Cornwall PL30 4AU. The proposal is to demolish and replace the existing 1960s agricultural building which is timber framed with corrugated concrete roof and plywood cladding and at the end of its serviceable life – **Awaiting Decision**

The following was discussed and agreed by the Parish Council to support this planning application, proposed by Cllr Saunter and seconded by Cllr Sutton, all in favour.

- (iii) [PA26/04339](#) - The Farmers House Glynn Bodmin Cornwall PL30 4AU. Listed Building Consent to demolish and replace the existing 1960s agricultural building which is timber framed with corrugated concrete roof and plywood cladding and at the end of its serviceable life – **Awaiting Decision**

**Action** – The Clerk to advise Cornwall Planning department of the above recommendations.

The following 3 policies were discussed with agreement to adopt all.

Standing Orders 2026 – proposed by Cllr Tyers, seconded by Cllr Irwin, all in favour  
Financial Regulations 2026 – proposed Cllr Farley, seconded by Cllr Rowe, all in favour  
Code of Conduct – proposed Cllr Sutton, seconded by Cllr Rogers, all in favour

**Action** – The Clerk to annotate the policies with minute references and save copies to Cardinham Parish Council website.

### **143/26 Finance Report and Payments**

#### **1. No Receipts**

#### **2. Payments of £979.88, made up of**

| <b>Payee</b> |               | <b>VAT</b> | <b>Amount</b> |
|--------------|---------------|------------|---------------|
| S Warburton  | July wages    |            | £417.00       |
| S Warburton  | Expenses      | £10.59     | £130.83       |
| Lanhydrock   | Grass cutting | £71.30     | £427.80       |
| Lloyds       | Bank Charges  |            | £4.25         |

Cllr Saunter proposed and Cllr Farley seconded to authorise the payments list, all in favour. BACS payments were completed by the Chair & Clerk at the end of the meeting.

### **144/26 Correspondence**

All correspondence had been circulated prior to the meeting, nothing further was discussed.

### **145/26 Footpath issues**

Discussions took place regarding the broken post/gate at the Millpool cattle grid. It was reported that the on-site Cormac team said it was all to be replaced. To date no formal update has been given to The Clerk (ref no. W262181520)

### **146/26 Highways Issues**

It was brought to the Parish Council a further issue in respect of the verge falling away at the side of the Fletchersbridge road near Pinsla Gardens.

**Action** – Cllr Tyers to provide The Clerk with the location/W3W so this can be raised with Cornwall Council and logged.

Discussions took place regarding the unmarked gullies within the Parish. It was agreed no further action/contact with Cornwall Highways was required at this point in time.

### **147/26 Parish Matters**

Dates regarding the proposed visit to CERC were discussed.

**Action** – Cllr Sutton to contact CERC and request dates for the visit and will then circulate to all Councillors.

Discussions took place regarding the grass cutting within the Parish. The Clerk advised that she had spoken to Lanhydrock Garden Services and it had been agreed that, in light of the current dry condition and lack of rain in the forecast, to postpone the next cut. An extra cut will take place at the end of this year's previously agreed schedule.

Cllr Tyers advised that he has been successful in his application to join the Cornwall Planning Partnership

#### **148/26 Items for the next agenda**

**Action** – The Clerk to add the Enhanced LMP 2026-27 to September's agenda

The Clerk advised of her forthcoming holiday and she would not be attending September's meeting.

**Action** – The Chair to ensure that a member of the Parish Council records September's meeting to enable the Clerk to produce minutes on her return.

#### **149/26 Closed Session**

**The Parish Council will go into closed session for consideration of this item on the agenda (allowed under the 1960 Public Bodies (admissions to meetings) Act where the public and press are excluded from the meeting due to the confidentiality and/or sensitive nature of the business to be discussed.)**

The Council discussed the wording of a new Mission Statement which would be refined for consideration and adoption at the next meeting.

The suggestion of identifying a number of areas that might benefit or detract from the Parish in the future was discussed. It was considered this should not be done without the full involvement of the local community so no further action would be possible at this time.

The meeting was closed at 9.18 p.m.

Chairman:

Date: 15/09/2026