

CARDINHAM PARISH COUNCIL

MINUTES OF COUNCIL MEETING

Held at Cardinham Parish Hall on Tuesday 20th December 2016

Present: Councillors J Best, G Tucker, P Tucker, G Rogers, K Morris, S. Smart, P Claridge, T Irwin, M Ridgewell, County Cllr C Batters. There were 3 members of the public present.

County Councillor

Councillor Batters gave his report. Items raised included:

Stolen Gates:

- The gate at Welltown has now been replaced
- The gate at Treslea has been replaced
- The hunting gate is missing

Footpath issue: Cllr Batters notified that the landowner will redesign the fences so that there is no encroachment onto the footpath.

Highways issues:

- Treslea Cross – Cllr Batters will report this to Highways
- Lidcutt Road – pothole has been repaired
- Shellwood is in a bad state of repair – Cllr Batters will report it.
- Cllr G Rogers asked if extra money would be available to make good any repairs required due to the extra traffic resulting from the A30 roadworks. Cllr Batters indicated that this would be tied into the progress that Kier made as Highways can't always close the road to make the repairs.
- Cllr G Tucker asked if the speed bumps could be remade – Cllr Batters said he would pass this request on to Mr Steve Rogers.

Public Session

Mr Bonker queried whether the finance report had been added to the Parish Website and asked if it had been circulated to the Councillors. Regarding the budgets, he suggested it would be helpful to separate the Grass Cutting and Footpath Maintenance figures as they are separate contracts. He commented that he was pleased the mediation was proceeding and that all Councillors had received copies of the relevant documentation/comments.

241/16 Dualling the A30 update

No report available. It was noted that Mr Peter Heron has now retired. Cllr S Smart raised the issue of the culverts and mentioned that this area seemed to be slow in being finished.

242/16 Apologies

None.

243/16 Declaration of Interest

Cllr G Tucker declared his interest in item 19 on the agenda re the tenders.

244/16 Minutes of the Previous Meetings held on 15th and 29th November

The minutes of the previous meetings held on 15th and 29th November 2016 had been circulated. One amendment was made to minute 227/16 then the amended minutes for 15th November were proposed by Cllr G Rogers and seconded by Cllr T Irwin, as a true record of the meeting then signed by the Chair. The minutes for 29th November were proposed by Cllr G Rogers and seconded by Cllr G Tucker as a true record of the meeting then signed by the Chair.

245/16 Matters Arising – 15th November

The clerk had been to PC World and obtained a quote for the equipment required and set up an account for Cardinham Parish Council in readiness for the purchase of the required equipment. The equipment was all currently in stock but PC World are not currently offering trade-in deals, though they may decide to do this again sometime in the future.

246/16 Matters Arising – 29th November

None

247/16 Correspondence

1. Cllr T Keat has tendered his resignation. His letter was read out and the Chair accepted his resignation. As there is only a 5 month period until the elections the Parish Council does not have to co-opt any one onto the Council before then.
2. Catalogue about street furniture eg benches.
3. Notification of footpath and bridleway closure.
4. CALC Newsletter 18/11/2016
5. Neighbourhood Planning Bill
6. Notification of road closure
7. Request for up to date burial fees
8. CALC Newsletter 25/11/2016
9. Notification that the Local Plan has been adopted
10. Emergency closure of footpath no 24
11. CALC Newsletter 09/12/2016
12. Camborne Town Council letter of thanks to councils that supported them
13. Notification of a missing cat
14. Further correspondence from Cornwall Council on election costs
15. Notification of a consultation on non emergency patient transport.
16. Notification of Christmas travel arrangements for GWR
17. Correspondence on stolen gates at Treslea
18. Notification that the referendum principles will not be extended to Parish Councils
19. CALC Newsletter 16/12/16
20. CCTV – Invitation to a briefing on 31st January.
21. Notification of Paddington GWR closures
22. Bodmin Community Network Panel meeting – 11th January 2017.

There was a considerable amount of correspondence this month. Cllr S Smart suggested that some of it could be added to the website. Cllr P Claridge offered to set up an area for items of correspondence to be included so Clerk can upload, if appropriate, any interesting/relevant items going forward.

248/16 Project to be funded from Community Grant

Cllr Batters has some funding available for community projects. A proposal was put forward for funding for the bus shelter. A further proposal was put forward for funding for the printing and distribution of the information sheets on what to do in an emergency, so the proposal re the bus shelter was withdrawn. Cllr S Smart proposed and Cllr G Tucker seconded to go with the proposal for the information sheets. All in favour. The application form to be completed and returned to Cornwall Council before the deadline.

Cllr Batters then left the meeting

249/16 Final Budget 2017/18

It was resolved to accept and adopt the 2017/18 budget. It will be included on the Parish Website.

250/16 Precept for 2017/18

It was proposed by Cllr M Ridgeway and seconded by Cllr G Tucker, to keep the precept at the same level as last year ie £12,000. All in favour. Clerk to notify Cornwall Council.

251/16 Finance Report and Payment of Accounts

The income and expenditure report for December showed:

Receipts nil. Payments of £273.69 made up of:

Clerk's November wages (£211.20) and expenses (£9.69) - £220.89

November PAYE payment - £52.80

It was resolved to authorise the 2 cheques for payment.

252/16 Planning Applications

None.

253/16 Planning Decisions

None.

254/16 Footpaths

It was agreed that there are 2 separate jobs regarding the footpaths in the cemetery that need doing: (i) repairs to the existing footpath and (ii) extending the existing footpath.

Clerk to contact 4 local contractors to request quotes for the 2 separate jobs.

Regarding the gap in the churchyard where the tree had been removed – to be considered at a later date.

255/16 Highway matters

Already considered by Cllr Batters earlier in this meeting – see earlier minutes.

256/16 Information to distribute re Emergency situations

The background to this was discussed briefly. The costs, which it is hoped will be covered by the funding from Cllr Batters, are for the printing and distribution of the information literature.

It was proposed by Cllr G Rogers and seconded by Cllr G Tucker, all agreed, that a working party be set up to work out the format and calculate costs and bring to an extra full council meeting to be held on 5th January 2017 at which the funding application form can be completed and signed. The working party to be as follows: Cllrs T Irwin, J Best, S Smart, K Morris, G Tucker, P Claridge.

257/16 Parish Matters

None.

258/16 Items for the next agenda

Clerk to confirm with Cornwall Council that there is no requirement to co-opt another Councillor before the elections in May, and that this will not impact on election costs.

For the following 2 items ie items 19 and 20 on the agenda, the Cardinham Parish Council resolved to go into closed session, proposed by Cllr G Tucker and seconded by Cllr S Smart, all in favour.

The 3 Parishioners left the meeting.

The Council then went into Closed Session

Cllr G Tucker left the room as he had declared his interest in item 19 on the agenda.

259/16 To consider any Tenders received for Footpath Maintenance and Grass Cutting contracts.

Footpath Maintenance Contract: One tender received. Therefore, it was resolved that the Parish Council would write to the contractor for clarification and additional details of the tender.

Grass Cutting Contract: Two tenders received. It was resolved that the Parish Council would accept the tender from Mr T Chapman, which was the cheaper of the two, being £234.00 per cut for Churchyard, cemetery and area around Parish Hall and £27.00 per cut for the verges. It was further agreed that a letter should be sent to Mr Solomon, thanking him for all his hard work over the years and for keeping the Parish looking neat and tidy

260/16 To Consider Issues put forward relating to mediation and agree the next step which will be notified to the legal representative.

The Council considered several issues of concern that had been raised by a constituent. Councillors welcomed the positive steps that had already been taken to resolving these problems and discussed several points that it is hoped will continue this positive engagement.

There being no further business the meeting was closed at 10.00pm.

Chairman:

Date: 17th January 2017.