

CARDINHAM PARISH COUNCIL

MINUTES OF VIRTUAL COUNCIL MEETING

Held via Zoom on Tuesday 30th June 2020

Present: Councillors J Best, G Tucker, G Rogers, P Tucker, P Claridge, P Fleming, K Morris, L Sutton, County Cllr C Batters and 2 members of the public.

The Chair welcomed everyone to this virtual meeting, the first for our Parish Council.

Public Session:

Issues raised were

- Planning application PA20/04419. Points were raised by one parishioner, who was neither in favour nor against the application. The applicant then provided answers for each of the points raised.

035/20 Cornwall Councillor

The issue of the gates was raised, and it was noted that this is on the schedule of works to be done. Cllrs G Tucker and L Sutton raised the issue of Puggy Lane which has recently been washed out by heavy rainfall. The Lane had been resurfaced not long ago and the resurface material has ended up all over the road (Highways were called due to dangerous state of the road afterwards) and in people's gardens. Cllr Batters asked that they both give the details to the clerk who can then pass on the details to him. He also mentioned that planning application PA20/0151 had recently been withdrawn.

036/20 Apologies

Cllrs T Irwin, M Ridgewell

037/20 Declaration of Interest

Cllr P Fleming declared his interest in Planning Application PA20/04419.

Cllrs J Best and P Tucker declared their interest in planning application PA20/5031

038/20 Minutes of the Previous Meeting 25th February 2020

The minutes of the meeting held on 25th February 2020 had been circulated. The minutes for the meeting held on 25th February were then proposed by Cllr K Morris, seconded by Cllr P Claridge and agreed as a true record of the meeting will be signed by the Chairman.

039/20 Matters Arising

None.

It was proposed by Cllr G Tucker and seconded by Cllr K Morris to move the Planning Applications item to the end of the agenda. All in favour.

040/20 Planning Decisions

Planning Decisions:

- PA20/00810 PREAPP Cardinham Chapel. Preapp advice for a garage. Closed – advice given.

The following applications have been approved:

- PA19/08290 Glebe Stables Brighton Water Hill. Change of use grazing to sand school.
- PA19/04059 Old Cardinham, Old Cardinham Lane, Cardinham. Proposed storage shed.
- PA20/00804 Tawnamoor, Cardinham. Proposed sun lounge extension.
- PA20/00194 Glynn Barton Farm, Glynn. Siting of 2 safari tents.
- PA20/02196 Land North of Bellhay, Church Road. Submission of details to discharge conditions Nos 3 & 4 in respect of decision notice PA19/04455
- PA20/03589 Higher Treslea Barn, Cardinham. Erection of Greenhouse.
- PA20/03535 Sina, Sina Hill, Mount. Removal of Conditions 3 and 7 of application E1/93/1609 (Change of use to a dwelling).
- PA20/03161 Higher Hawks Tor, Cardinham. Various works to multiple broadleaf species bordering the rail infrastructure.

041/20 Finance reports and payment of accounts

1. Review Internal Auditors report and agree any amendments required. The following points require action:
 - Invoices to be annotated with the minute reference of when expenditure was approved rather than the minute reference of when they were paid.
 - Chair to retain receipts to support payment of honorarium.
 - Asset register to be updated with any further supporting information on cost purchase date etc particularly the older items.

It was proposed by Cllr G Tucker and seconded by Cllr P Claridge that the clerk should implement these recommendations as soon as possible and in any case before the next audit. All in favour.

2. Agree the Annual Governance Statement, adopt and sign: All councillors were provided with a copy of the Annual Governance Statement to check through. Cllr G Tucker proposed and Cllr P Claridge seconded to agree, adopt and sign the Governance Statement for 19/20 as being correct. All in favour
3. Agree the Annual Return, adopt and sign: All councillors were provided with a copy of the Annual Return to check through. Cllr G Tucker proposed and Cllr P Claridge seconded to agree, adopt and sign the Annual Return for 19/20 as being correct. All in favour
4. Agree the Certificate of Exemption, adopt and sign: All councillors were provided with a copy of the Certificate of Exemption to check through. Cllr G Tucker proposed and Cllr P Claridge seconded to agree, adopt and sign the Certificate of Exemption for 19/20 as being correct. All in favour

042/20 Footpaths

Cllr G Tucker gave a brief update on the footpaths. He has been keeping them clear throughout the current circumstances. He will contact Cornwall Council regarding Puggy Lane to find out how much has been spent on resurfacing this Lane, as it has now been washed away.

The footpath at Higher Bury was mentioned as this is often flooded. It is affected by water run-off from the Moor so could be difficult to remedy but Cllr G Tucker will report it anyway.

043/20 Highways

- The road by the school has started to crack again and needs attention. Clerk to notify CC.
- There is a hole on the road just near Treslea cattle grid - this needs looking at urgently as it is in danger of collapsing.
- The Cattle grid at Foredowns needs emptying as it is nearly full.
- At the bottom of Peaches Hill, the surface of the bridge is bad, there are potholes and a build-up of loose gravel. This is very dangerous particularly for motorcycles and should be reported urgently.
- A query was raised regarding the routine maintenance and whether it was being carried out at present.

044/20 Parish Matters

Saplings in the Churchyard – Cllr G Tucker will have a look to see if they have been dealt with, and the Chair will contact Lanhydrock Garden Services.

045/20 Items for the next agenda

None.

046/20 Planning Applications.

Cllr P Fleming declared his interest in the following application and left the meeting.

PA20/04419 Mr P Fleming Cardinham Chapel, Cardinham. Demolition of existing shed and erection of wooden garage to side of existing parking area with associated works.

The councillors had concerns regarding the listed building aspect of this application. Therefore, it was proposed that the Parish Council should not send in a formal support or objection but instead rely on the expert knowledge of the environment officers and planning officer in this case, and agree with their decision. It was proposed by Cllr K Morris and seconded by Cllr P Claridge that the Parish Council will leave the decision on this application to the planning officer, since the Chapel is a listed building and expert knowledge is required. All in favour

Cllrs J Best and P Tucker declared their interest in the following application and left the meeting and Cllr G Tucker took the virtual chair.

PA20/05031 Sina, Sina Hill Mount Bodmin Cornwall PL30 4DS. Certificate of Lawfulness for confirmation of commencement of works. Application no. E1/93/1609 relates.

The clerk had taken advice from the planning officer regarding this application and was advised that no decision (ie support/object) was required from the Parish Council. The planning officer was just looking for any comments that would support the fact that works had begun during the required timeframe. However, the planning officer himself already has documented evidence to support this. No further comments were submitted by the councillors.

Cllrs J Best, P Tucker returned to the meeting.

The meeting concluded at 8.06pm.

Chairman:

Date: 30th June 2020.