

CARDINHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Held in Cardinham Parish Hall on Tuesday 20th June 2023 at 7:30pm

Present: Cllr J Best (Chair), Cllr G Tucker (Vice-Chair), Cllr A Bonker, Cllr L Sutton, Cllr R Farley, Cllr P Claridge, Cllr K Morris, Cllr G Rogers. County Cllr J Cruse. Clerk/RFO: J Wilson.
There were no members of the public present.

090/23 Apologies

Cllr T Irwin, Cllr R Dyer.

091/23 Declaration of Interests

None.

092/23 Public Session

None.

093/23 County Councillors Report

Cllr J Cruse reported on the following issues:

- Planning Enforcements in the Parish
- Passing Places
- Cycle Scheme
- The dumped tarmac
- Discussion on Shepherd huts.

094/23 Minutes of the Previous Meeting held on 16th May 2023

The minutes of the meeting held on 16th May 2023 had been circulated. The minutes for the meeting held on 16th May 2023 were proposed by Cllr P Claridge, seconded by Cllr L Sutton and agreed as a true record of the meeting and were signed by the Chair.

095/23 Matters Arising

- The stallion running loose on Treslea Common has been reported by the Chair but it seems the stallion is still loose on the common.
- The stile in Cardinham on footpath no 6 has been repaired by the landowner.
- Cllr G Rogers informed the Parish Council that the new highways steward, Nina Worth will be meeting with him to look at any highway's issues throughout the Parish, and hopefully schedule in the works. Cllr L Sutton requested that they look at the two gullies in Millpool that require works. It was noted that Highways now only carry out routing maintenance once a year – for Cardinham Parish this will be around November / December time this year.

096/23 Planning Decisions

PA23/04315 Racecourse Farm Bodmin Cornwall PL31 2AZ. Prior Notification for the excavation of land to provide a sloping sided pit for the storage of slurry. **Prior approval not req'd (AF/TEL/DEM)**

PA23/03764 Land North Of Maidenwell Clay Road Cardinham Bodmin Cornwall. Submission of details to discharge Conditions 4 and 5 in respect of Decision Notice PA20/03353 dated 3rd July 2020. **S52/S106 and discharge of condition apps**

PA23/03537 Orange PCS Ltd Communication Mast Cor 83 Grey Mare Hill Lostwithiel Cornwall PL22 0LW. NOTIFICATION UNDER THE ELECTRONIC COMMUNICATIONS CODE REGULATIONS OF THE INTENTION TO INSTALL THE ELECTRONIC COMMUNICATIONS APPARATUS. **Closed - advice given**

097/23 Planning Applications

None.

098/23 Finance reports and payment of accounts

The Insurance LTA will finish in May 2026 so it was agreed to amend the date when to obtain new quotes from March 2025 to March 2026

The receipts and payments report for June showed:

Receipts of £1626.76 (Vat Claim to Mar 2023) for May & Payments for June of £1156.69 made up of:

HMRC – Tax on clerk's wages - £116.40

J Wilson – Clerks wages (£476.48) and expenses (£6.15) - £482.63

Lanhydrock Garden services – grass cutting - £377.66

Aalgaard Renshaw Business Solutions Ltd – Internal Audit fee - £180.00

Cllr P Claridge proposed and Cllr G Rogers seconded to sign this month's cheques. All in favour.

A Payments List, Budget to Actual comparison and a bank reconciliation had been prepared for the current period. These were forwarded to all the Councillors and added to the website. The Chair and Vice-Chair signed the cheques.

099/23 Review Internal Auditors report 22/23, agree any amendments, and public rights notice.

The Internal Auditors had prepared their report and found no issues with the preparation of the accounts and the documentation. The Parish Council accepted the report and agreed no issues to be actioned. Proposed by Cllr G Rogers, seconded by Cllr K Morris, all in favour. Notice of public rights completed for 30th June to 10th August 2023.

100/23 Agree the Annual Governance Statement 22/23, adopt and sign

Clerk had signed the Statement. To agree the Annual Governance Statement, adopt and sign: Cllr G Rogers proposed and Cllr K Morris seconded to agree, adopt and sign the Annual Return for 22/23 as being correct. All in favour. The Chair signed. The minute reference was added to the Annual Governance Statement.

101/23 Agree the Annual Return 22/23, adopt and sign

Clerk had signed the Annual Return. To agree the Annual Return, adopt and sign: Cllr G Rogers proposed and Cllr K Morris seconded to agree, adopt and sign the Annual Return for 22/23 as being correct. All in favour. The Chair signed. The minute reference was added to the Return.

102/23 Agree the Certificate of Exemption 22/23, adopt and sign

The Clerk had signed. To agree the Certificate of Exemption, adopt and sign: Cllr G Rogers proposed and Cllr K Morris seconded to agree, adopt and sign the Certificate of Exemption for 22/23 as being correct. All in favour. The Chair signed. Minute reference added to Certificate.

103/23 Agree there is No Conflict of Interest, and sign letter

To agree that there is no conflict of interest between Cardinham Parish Council and the external auditors BDO. Cllr G Rogers proposed and Cllr K Morris seconded to agree, adopt and sign the form stating that there is no conflict of interest. All in favour. The Chair and Clerk signed the form.

104/23 Cardinham School

The Parish Council had contacted the school in March to enquire about the new fencing and hub project that they has recently received funding for. A reply has been received, confirming that now that the new fencing is in place the school grounds will be locked after school, during evenings, weekends and holidays. This is due to insurance cover and to protect the school property.

Discussion followed on what could be done to provide a safe area in the village where the children can play now that the school playing field is unavailable. It was agreed to put an article in the magazine asking if anyone can donate a small area of flat land where the children can safely play after school and during weekends/holidays. Clerk to action.

Cllr J Cruse left the meeting.

105/23 Correspondence

Correspondence received during the month has been forwarded via email to Councillors. The following correspondence item was considered:

- Request from Tamar Toll Action group for vote of support and if agreed, a letter of support. To be added to July agenda.

106/23 Footpaths.

Footpath issues:

- Fallen tree - Cllr G Tucker will action this..
- Cardinham Moor, near Lidcutt, where the gate was smashed and now repaired – foliage is dense , and it is rough and overgrown underfoot.
- Gates/posts as advised by Trago property manager have all been done.
- Treswithick – major works needed here, possibly a chipper. Cllr G Tucker will report this area to the Countryside officer.
- No further information received regarding the hunting gate.
- Signage on footpaths re road to Maidenwell and Cabilla. It is a no through road but it is a public road and is the access to Footpaths 13, 17, 18, and 22 and Bridlepath 21. The footpaths must legally be signed – clerk to contact Highways/Countryside officer for this to be actioned urgently.

107/23 Highways

The following issues were raised:

- Hedges overgrown at Littledowns to be reported to Cornwall Council.
- Verges very bad throughout the Parish – particularly important that they should be cut at junctions but this isn't being done. Clerk to request Highways England (National Highways?) to cut A30 junctions within the parish particularly at Lidcutt Road junction.

108/23 Parish Matters

- Cemetery – the Church has had the ramp installed and the gates have been painted. The contractors have done a really good job. It was agreed to write a letter to the Church to thank them for doing such a great job with this.
- Chip[pings for the new cremation plot. These were the wrong size – Chair has spoken to the contractor and he will take these larger chippings away and replace with the smaller size.
- The grass around the war memorial and paths has been left in a mess with grass cuttings left everywhere. The Chair has spoken to the contractor and this will be tidied.
- Last Thursday the Chair and Vice Chair met with Karen Stewart, the Business Leader at Glynn Valley Crematorium, to discuss the problems with parking on Turfdown Road, and the issues with queuing traffic on the Roundabout itself, and on the road leading from Bodmin up to the Roundabout. There are possible solutions being looked at, such as using a small area of the land currently used for the car boot, as a parking area; and looking at putting in a parking area for the waiting hearses. The Crematorium are on board with getting a solution in place but it is likely to take some time. In the meantime, if anyone has any problems re parking /traffic issues then Ms Stewart has asked if we can notify her and copy in the Head Office of the Crematorium.
- 9th June – meeting at Blisland took place, with Blisland Councillors and the enforcement officer from Cornwall Council planning attending. This was regarding enforcement issues in Blisland Parish. Cllr G Tucker attended. This was a meeting just for Councillors as the information was likely to be sensitive. Cllr Tucker reported that this was a very useful meeting and it would be beneficial if the enforcement officer could attend a closed meeting of Cardinham Parish Councillors to discuss the enforcement issues in this parish. Clerk to invite him to attend.

109/23 Items for the next agenda

None.

There being no further business the meeting was closed at 9:20pm.

Chairman:

Date: 18/07/2023